



## Class – XII Commerce Session (2023-24)

### Accountancy

Book: Usha Publisher

<b>April</b>	<b>May</b>	<b>June</b>
<b>Part -A</b> Chapter -2: Partnership Accounts-1 (Introduction) Chapter -3: Partnership Accounts-2 (Goodwill : Nature and Valuation) <b>Part-B</b> Chapter-9: Company Accounts(Issue of Debentures)	<b>Part –A</b> Chapter -4: Partnership Accounts-3 (Reconstitution of Partnership) <b>Part-B</b> Chapter-14: Accounting Ratios Chapter-15 Cash Flow Statement	<b>Summer Vacation Project:</b> Make an assignment on financial Statement analysis.
	<b>FA-1 Syllabus covered in April</b>	
<b>July</b>	<b>August</b>	<b>September</b>
<b>Part-A</b> Chapter-5: Partnership Accounts -4 (Admission of a Partner) <b>Part-B</b> Chapter-10: Company Accounts(Redemption of Debentures)	<b>Part-B</b> Chapter -8: Company Accounts (Share Capital) Chapter-11: Financial Statement of a Company (Balance Sheet Only) Chapter-13: Tools of Financial Statement Analysis-Comparative and Common Size	<b>Pre-Board (Term-I) Syllabus April to August</b>
<b>FA-2 Syllabus covered in May</b>		
<b>October</b>	<b>November</b>	<b>December</b>
<b>Part- A</b> Chapter -1: Accounting not for Profit Organization Chapter-6: Partnership Accounts-5(Retirement and Death of a Partner)	<b>Part-A</b> Chapter -7 Partnership Accounts-6(Dissolution of Partnership Firm) <b>Part-B</b> Chapter-12: Financial Statement Analysis	<b>Pre-Board Syllabus April to November</b>
	<b>FA-3 Syllabus covered in October</b>	
<b>January</b>	<b>February</b>	<b>March</b>
<b>Revision</b>	<b>Revision</b>	<b>Board Exams</b>



## Class – XII Commerce Session (2023-24)

### Business Studies – II

Book: Business Studies – II  
Usha Publisher

<b>April</b>	<b>May</b>	<b>June</b>
Chapter -1 (Nature and Significance of Management) Chapter-2 (Principles of Management)	Chapter-3 (Business Environment) Chapter -11 (Financial Markets) Chapter-13 (Consumer Protection)	<b>Summer Vacation</b> <b>Project:</b> Make a project on Principles of Management Application in real industries.
	<b>FA-1</b> <b>Syllabus covered in April</b>	
<b>July</b>	<b>August</b>	<b>September</b>
Chapter-4 (Planning) Chapter-5 (Organising)	Chapter-12 (Marketing)	<b>Pre-Board (Term-I)</b> <b>Syllabus</b> <b>April to August</b>
<b>FA-2</b> <b>Syllabus covered in May</b>		
<b>October</b>	<b>November</b>	<b>December</b>
Chapter -6 (Staffing) Chapter-7 (Directing) Chapter-9 (Co-Ordination)	Chapter-8 (Controlling) Chapter-10 (Business Finance)	<b>Pre-Board Syllabus</b> <b>April to November</b>
	<b>FA-3</b> <b>Syllabus covered in October</b>	
<b>January</b>	<b>February</b>	<b>March</b>
<b>Revision</b>	<b>Pre-Board</b> <b>Syllabus</b> <b>April to December</b>	<b>Board Exams</b>



## Class – XII Commerce Session (2023-24)

### Economics

Book: Kalyani Publisher

<b>April</b>	<b>May</b>	<b>June</b>
<b>Part-B: Indian Economy</b> Chapter-1 (Indian Economy on the eve of Independence) Chapter-2 (Indian Economy-1950-1990)	<b>Part-B: Indian Economy</b> Chapter-3 ( Economic Reforms Since 1991) Chapter-4 (Poverty)	<b>Summer Vacation</b>  <b>Project:</b> Making a project on making in Indian Scheme.
	<b>FA-1</b> <b>Syllabus covered in April</b>	
<b>July</b>	<b>August</b>	<b>September</b>
<b>Part-B Indian Economy</b> Chapter-6(Rural Development) Chapter- 7 (Employment & Unemployment) Chapter-8 ( Infrastructure Importance and Types) Chapter-9 ( Environment & Sustainable Development)	<b>Part-A: Macro Economics</b> Chapter-1 (Introduction to Macro Economics) Chapter-2 (Circular Flow of Income and Output) Chapter -3 (National Income related Concepts) <b>Part-B Indian Economy</b> Chapter-5 (Human Capital Formation in India)	<b>Pre-Board (Term –I)</b> <b>Syllabus April to August</b>
<b>FA-2 Syllabus covered in May</b>		
<b>October</b>	<b>November</b>	<b>December</b>
<b>Part-A Macro Economics</b> Chapter -4 (Methods of Calculating National Income: Product, Income	<b>Part-A Macro Economics</b> Chapter -8 (Short Run Equilibrium)	



## Class – XII Commerce Session (2023-24)

### Economics

<b>October</b>	<b>November</b>	<b>December</b>
and Expenditure Methods) Chapter -5 (Money Functions and Money Supply) Chapter-6 (Banking ) Chapter-7 (Aggregate Demand & Aggregate Supply)	Chapter-9 (Deficient and Excess Demand) Chapter-10 (Govt. Budget and Economy) Chapter-11 (Balance of Payment) Part-C Statistics Chapter-1 (Correlation Analysis I-Karl Pearson's Method) Chapter-2 (Correlation Analysis II-Rank Difference Method)	<b>Part-A Macro Economics</b> Chapter-12 (Foreign Exchange Rate) Part-C Statistics Chapter-3 (Index No. I Unweighted) Chapter-4 (Index No. II weighted) Chapter-5 (Index No. III Fixed and Chain Base Indices)  <b>Pre-Board Syllabus April to December</b>
	<b>FA-3 Syllabus covered in October</b>	
<b>January</b>	<b>February</b>	<b>March</b>
<b>Revision</b>	<b>Revision</b>	<b>Board Exams</b>



## Class – XII Commerce Session (2023-24)

### Environmental Studies

Book:-Environmental Education XII (P.S.E.B.)

<b>April</b>	<b>May</b>	<b>June</b>
<b>Unit-1 Biodiversity</b> L-1 (Biodiversity Part-1) L-2 (Biodiversity Part-2) L-3 (Biodiversity Part-3) <b>Unit-2 Environmental Management</b> L-4 (Environmental Management Part -1)	<b>Unit-2 Environmental Management</b> L-5 (Environmental Management Part-2) L-6 (Environmental Management Part-3)	<b>Summer Vacation</b>  <b>Project:</b> Make a chart on Biodiversity.
	<b>FA-1</b> <b>Syllabus covered in April</b>	
<b>July</b>	<b>August</b>	<b>September</b>
L-7 (Management and Problem of Stubble) <b>Unit -3 Sustainable Development</b> L-8 (Sustainable Development Part-1) L-9 (Sustainable Development Part-2) L-10 (Sustainable Development Part -3)	<b>Unit-4 (Sustainable Agriculture)</b> L-11 (Sustainable Agriculture Part -1) L-12 (Sustainable Agriculture Part-2) L-13 (Sustainable Agriculture Part -3)	<b>Pre-Board (Term-I)</b> <b>Syllabus</b> <b>April to August</b>
<b>FA-2</b> <b>Syllabus covered in May +L-7,8</b>		
<b>October</b>	<b>November</b>	<b>December</b>
<b>Unit -5 Environmental Actions</b> L-14 (Environmental Action Part -1) L-15 (Environmental Action Part-2) L-16 ( Environmental Action Part-3)	L-17 (Environmental Action Part-4) L-18 (Environmental Action Part-5 ) L -19 (Environmental Action Part -6) L-20 (Drugs -3 Effects-2)	<b>Pre-Board</b> <b>Syllabus</b> <b>April to November</b>



## Class – XII Commerce Session (2023-24)

<u>Environmental Studies</u>		
October	November	December
	FA-3 Syllabus covered in October	
January	February	March
Revision	Revision	Board Exams



## Class – XII Commerce Session (2023-24)

### Computer Science

Book: Computer Science-12 (P.S.E.B.)

<b>April</b>	<b>May</b>	<b>June</b>
Chapter-1 (Office Automation and Typing)	Chapter- 2 (Control Statements in C) Chapter-3 (Computer Networks)	<b>Summer Vacation Practical Completion (1-15)</b>
	<b>FA-1 Syllabus covered in April</b>	
<b>July</b>	<b>August</b>	<b>September</b>
Chapter-4 (Current Trends in Information Technology)	Chapter-5 (Artificial Intelligence and Expert System)	<b>Pre-Board (Term-I) Syllabus April to August</b>
<b>FA-2 Syllabus covered in May</b>		
<b>October</b>	<b>November</b>	<b>December</b>
Chapter -6 (Digitization) Chapter-7 (E-Governance Part-II)	Chapter-8 (Image Editing and File Conversion Tools) Chapter-9 (Audio and Video Editing)	<b>Pre-Board Syllabus April to November</b>
	<b>FA-3 Syllabus covered in October</b>	
<b>January</b>	<b>February</b>	<b>March</b>
<b>Revision + Computer Practical Completion (16-31)</b>	<b>Revision</b>	<b>Board Exams</b>



## Class – XII Commerce Session (2023-24)

### Welcome Life

Book: Welcome Life-12 (P.S.E.B.)

<b>April</b>	<b>May</b>	<b>June</b>
Lesson-1 (Personal Values) Lesson-2 (Social Values)	Lesson -3 (Values Associated to Growth in Adolescence)	<b>Summer Vacation</b>  <b>Project:</b> Make a chart on Social Values
	<b>FA-1</b> <b>Syllabus covered in April</b>	
<b>July</b>	<b>August</b>	<b>September</b>
Lesson -4 (Values Associated with the Influence of The Peer Groups)	Lesson -5 (Values Associated with Awareness Against Social Evils)	<b>Pre-Board (Term –I)</b> <b>Syllabus April to August</b>
<b>FA-2 Syllabus covered in May &amp; July</b>		
<b>October</b>	<b>November</b>	<b>December</b>
Lesson-6 (Values Associated with Healthy Adolescence) Lesson-7 (Values Associated with Gender Sensitivity)	Lesson-8 (Values Associated with Ability of Decision Making) Lesson-9 ( Values Associated with Selection of Life Skills and it's Significant Use)	<b>Pre-Board Syllabus April to November</b> <b>Project:</b> Make a chart on Social Evils
	<b>FA-3</b> <b>Syllabus covered in October + L-8</b>	
<b>January</b>	<b>February</b>	<b>March</b>
<b>Revision</b>	<b>Revision</b>	<b>Board Exams</b>





## Class – XII Commerce Session (2023-24)

### General English

Book:-1.A Rainbow of English

#### 2. English Grammar & Composition

April	May	June
<p><b>Intensive Study:</b> Lesson-1: Hassan's Attendance Problem Lesson-2: The March King</p> <p><b>Poetry:</b> Poem-1: Prayer of The Woods</p> <p><b>Grammar &amp; Composition:</b> Determiners</p> <p><b>Translation:</b> (1-25 Sentences)</p>	<p><b>Intensive Study:</b> Lesson-3: Thinking Out of The Box : Lateral Thinking Extensive Study Lesson-1: The School for Sympathy Lesson-2 A Chameleon</p> <p><b>Poetry</b> Poem-2: On Friendship Poem-3: The Echoing Green</p> <p><b>Grammar &amp; Composition:</b> Formal Letters (Solved), Applications (Solved), Comprehension (Unseen)</p> <p><b>Translation:</b> (26-50 Sentences)</p>	<p><b>Summer Vacation</b></p> <p><b>Grammar:</b> Letter Writing ( To Editor)</p> <p><b>Project:</b> Make a chart of rules of Voice.</p>
	<p><b>FA-1</b> <b>Syllabus covered in April</b></p>	
July	August	September
<p><b>Intensive Study:</b> Lesson-4: On Saying "Please"</p> <p><b>Poetry:</b> Poem -4: Once Upon A Time</p> <p><b>Extensive Study:</b> Lesson-3: Bholi Lesson-4: The Gold Frame</p>	<p><b>Grammar &amp; Composition:</b> Non – Finites, Infinitives, Gerunds, Participle, Letter Writing: (Official / Business)</p> <p><b>Translation:</b> (51-75 Sentences)</p>	<p><b>Pre-Board (Term –I)</b> <b>Syllabus</b> <b>April to August</b></p>
	<p><b>FA-2</b> <b>Syllabus covered in May</b></p>	



## Class – XII Commerce Session (2023-24)

### General English

October	November	December
<p><b>Intensive Study:</b> Lesson-5: The Story of My Life Lesson-6: Two Gentlemen of Verona</p> <p><b>Extensive Study:</b> Lesson -5: The Barbers Trade Union</p> <p><b>Poetry:</b> Poem-5: Father Returning Home, Poem-6: The Road Not Taken</p> <p><b>Grammar &amp; Composition :</b> Transformation of Sentences, Email Writing, Precis Writing, Narration</p> <p><b>Translation:</b> (76-150 Sentences)</p>	<p><b>Intensive Study:</b> Lesson-7: In Celebration of Being Alive Lesson-8: Ghadari Babas in Kalapani Jail</p> <p><b>Poetry:</b> Poem-7: On His Blindness</p> <p><b>Extensive Study:</b> Lesson -6: The Bull Beneath The Earth</p> <p><b>Grammar &amp; Composition:</b> Formal Letters(Unsolved) Applications (Unsolved)</p> <p><b>Translation:</b> (151-257 Sentences), Newspaper Headlines</p>	<p><b>Pre-Board Syllabus April to November</b></p>
	<p><b>FA-3 Syllabus covered in October</b></p>	
<b>January</b>	<b>February</b>	<b>March</b>
<b>Revision</b>	<b>Revision</b>	<b>Board Exams</b>



Class – XII Commerce Session (2023-24)

ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ

Book: - ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ

April	May	June
<p>ਲੇਖ-ਪੰਜਾਬੀ ਸੱਭਿਆਚਾਰ, ਪੰਜਾਬ ਦੇ ਮੇਲੇ ਕਹਾਣੀ- ਸਾਂਝ ਕਵਿਤਾ- ਟੁਕੜੀ ਜੱਗ ਤੋਂ ਨਿਆਰੀ, ਪੁਰਾਣੇ ਪੰਜਾਬ ਨੂੰ ਅਵਾਜ਼ਾਂ ਪੱਤਰ- Solved (1-3) ਵਾਕ-ਵਟਾਂਦਰਾ (ਪੰਨਾ-152) ਅਖਾਉਤਾਂ (1 ਤੋਂ 9)</p>	<p>ਲੇਖ-ਪੰਜਾਬ ਦੇ ਰਸਮ-ਰਿਵਾਜ, ਕਹਾਣੀ- ਨੀਲੀ ਕਵਿਤਾ- ਵਗਦੇ ਪਾਣੀ, ਤਾਜ ਮਹਲ ਪੱਤਰ-Solved 4 -7 ਸੰਖੇਪ ਰਚਨਾ-(1-3) ਸ਼ਬਦਕੋਸ਼- (ਪੰਨਾ-138,139) ਅਖਾਉਤਾਂ (10-18)</p>	<p>ਗਰਮੀ ਦੀਆਂ ਛੁੱਟੀਆਂ  Project: ਪੰਜਾਬ ਦੇ ਮੇਲਿਆਂ ਤੇ ਅਧਾਰਿਤ ਚਾਰਟ ਬਣਾਓ।</p>
	<p>FA-1 ਅਪ੍ਰੈਲ ਮਹੀਨੇ ਦਾ ਸਿਲੇਬਸ</p>	
July	August	September
<p>ਲੇਖ- ਪੰਜਾਬ ਦੀਆਂ ਲੋਕ ਖੇਡਾਂ ਕਹਾਣੀ- ਆਪਣਾ ਦੇਸ਼ ਕਵਿਤਾ - ਚੁੰਮ-ਚੁੰਮ ਰੱਖੋ ਸੰਖੇਪ ਰਚਨਾ- (4-6) ਅਖਾਉਤਾਂ – (19-30) ਪੱਤਰ- Unsolved 1,2 ਸ਼ਬਦ ਕੋਸ਼-(ਪੰਨਾ-140, 146) ਵਾਕ ਵਟਾਂਦਰਾ (ਪੰਨਾ:153)</p>	<p>ਦੁਹਰਾਈ</p>	<p>Pre-Board (Term-I) ਸਿਲੇਬਸ ਅਪ੍ਰੈਲ ਤੋਂ ਜੁਲਾਈ ਤੱਕ</p>
<p>FA-2 ਮਈ ਮਹੀਨੇ ਦਾ ਸਿਲੇਬਸ</p>		



Class – XII Commerce Session (2023-24)

ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ		
October	November	December
ਲੇਖ-ਪੰਜਾਬ ਦੇ ਲੋਕ ਕਿੱਤੇ, ਪੰਜਾਬ ਦੇ ਲੋਕ ਨਾਚ, ਪੰਜਾਬੀ ਸੱਭਿਆਚਾਰਕ ਪਰਿਵਰਤਨ ਕਹਾਣੀ -ਮਾੜਾ ਬੰਦਾ ਕਵਿਤਾ- ਦੇਸਤ, ਵਾਰਿਸ ਸ਼ਾਹ, ਗੀਤ ਪੱਤਰ-ਅਭਿਆਸ (3-5) ਸ਼ਬਦ ਕੋਸ਼ – (ਪੰਨਾ-142,143) ਸੰਖੇਪ ਰਚਨਾ –(7-9) ਅਖਾਉਤਾਂ-(31 ਤੋਂ 40)	ਲੇਖ-ਪੰਜਾਬ ਦੀਆਂ ਨਕਲਾਂ ਕਹਾਣੀ-ਘਰ ਜਾਹ ਆਪਣੇ, ਸਤੀਆ ਸੇਈ ਕਵਿਤਾ- ਮੇਰਾ ਬਚਪਨ, ਐਂਵੇ ਨਾ ਬੁੱਤਾਂ ਤੇ ਡੋਲੀ ਜਾਹ ਪਾਣੀ ਪੱਤਰ- ਅਭਿਆਸੀ (6-8) ਸ਼ਬਦ ਕੋਸ਼- (ਪੰਨਾ-144) ਸੰਖੇਪ ਰਚਨਾ- (10-13) ਅਖਾਉਤਾਂ- (41 ਤੋਂ 50) ਸ਼ਬਦ ਕੋਸ਼-(ਪੰਨਾ-145) ਵਾਕ ਵਟਾਂਦਰਾ- (ਪੰਨਾ-155,156)	<b>Pre-Board ਸਿਲੇਬਸ ਅਪ੍ਰੈਲ ਤੋਂ ਨਵੰਬਰ ਤੱਕ</b>
	<b>FA-3 ਅਕਤੂਬਰ ਮਹੀਨੇ ਦਾ ਸਿਲੇਬਸ</b>	
January	February	March
<b>ਦੁਹਰਾਈ</b>	<b>ਦੁਹਰਾਈ</b>	<b>Board Exams</b>