



Class – XI Commerce Session (2023-24)

Accountancy – I

Book: Accountancy-1 Usha Publisher

April	May	June
_____	L-1 Introduction to Accounting L-5 Journal	Summer Vacation Project: Collection of source, documents and preparation of vouchers & recording of transactions with the help of vouchers.
July	August	September
L-2 Theory Base of Accounting L-3 Origin of Transactions L-7 Ledger	L-6 (G.S.T)-Accounting for goods and Service Tax L-8 Subsidiary Books - Cash Book L-11 Trial Balance	SA-1 Syllabus May to August
FA -2 Syllabus covered in May + L-7		
October	November	December
L-9 Other Subsidiary Books L-10 Journal Proper L-12 Bank Reconciliation Statement	L-4 Accounting and Equation and Rules of Debit and Credit L-13 Depreciation L-14 Provisions and Reserves	Pre Final Exams Syllabus April to November
	FA-3 Syllabus covered in October	
January	February	March
L-15 Bills of Exchange L-16 Rectification of Errors		



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Accountancy – I

January	February	March
L-17 Financial Statements (Without Adjustments) L-18 Financial Statements (With Adjustment)	Revision	SA-2 Syllabus May to January



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Business Studies – I

Book: Business Studies – I Usha Publisher

April	May	June
_____	Ch-1 (Nature and Purpose of Business) Ch-2 (Scope of Business)	Summer Vacation Project: A visit to mall
July	August	September
Ch-3 (Sole-Proprietorship) Ch-4 (Hindu Undivided Family Business) Ch-5 (Partnership)	Ch-6 (Co-Operative Societies) Ch-19 (Goods and Services Tax)	Term-I Syllabus May to August
FA-2 Syllabus covered in May		
October	November	December
Ch-7 (Joint Stock Company) Ch-8 (Choice of Form of Business Organisation) Ch-9 (Public, Private and Multinational Company)	Ch-10 (Service Sector and Communication) Ch-11 (Banking) Ch-18 (Internal Trade)	Pre Final Exams Syllabus April to November
	FA-3 Syllabus covered in October	
January	February	March
Ch-12 (Insurance) Ch-13 (E-Commerce and Outsourcing of Services)	Ch-17 (Small Business) Ch-20 (International Trade)	



Business Studies – I

January	February	March
Ch-14 (Social Responsibilities of Business and Business Ethics) Ch-15 (Sources of Business Finance) Ch-16 (Entrepreneur Ship Development)		Term-II Syllabus May to February



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Economics

Book: Usha Publisher

April	May	June
_____	Part C: L-1(Manpower Resources of Punjab) L-2 (Physical Resources of Punjab) L-3 (Agriculture Development of Punjab) Part A: L-1 (Economics and Central Problems of an Economy)	Summer Vacation Project: Law of Demand or Law of Supply.
July	August	September
Part A: L-2 (Consumer's Equilibrium) L-3 (Theory of Demand) L-4 (Price Elasticity of Demand), L-5 (Production Function Returns of A Factor)	Part A: L-6 (Concept of Costs) L-7 (Concept of Revenue) L-8 (Producer's Equilibrium) L-9 (Theory of Supply) Part C: L-4 (Industrial Development of Punjab) L-5 (Growth and Pattern of Revenue and Expenditure of Punjab Government)	Term-I Syllabus May to August
FA-2 Part-A: 1,2 Part-C: L- 1 to 3		
October	November	December
Part-A: L-10 (Price Determination Under Perfect Competition Equilibrium Price) L-11 (Forms of Market)	Part B: L-3 (Census and Sampling Methods) L-4 (Organisation of Data- Classification) L-5 [Presentation of Data-1(Tabulation)]	Part B: L-6 [Presentation of Data-II (Diagrams)] L-7[Presentation of Data-III (Graphs and Frequency Diagrams)]



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Economics

October	November	December
L-12 (Simple Applications of Tools of Demand and Supply) Part-B: L-1 (Introduction to Statistics) L-2 (Collection of Statistical Data)	FA3 Part-A: L-10 to 12 Part-B: L-1,2	Pre Final Exams Syllabus April to November
January	February	March
Part-B: L-8 [Measures of Central Tendency-I (Mean)] L-9 [Measures of Central Tendency-II (Median)] L-10 [Measures of Central Tendency- III (Mode)] L-11 [Measures of Dispersion-I (Percentage and Quartile Ranges)] L-12 [Measures of Dispersion-II (Mean or Average Deviation)] L-13 [Measures of Dispersion-III (Standard Deviation)]	Revision	Term-II Syllabus May to January



ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ

Book: ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ

April	May	June
_____	<p>ਪਹਿਲਾ ਭਾਗ- ਘੋੜੀਆਂ, ਸਿੱਥ-ਕਥਾਵਾਂ: ਪ੍ਰਹਿਲਾਦ ਭਗਤ, ਨਲ ਅਤੇ ਦਮਿਅੰਤੀ</p> <p>ਦੂਜਾ ਭਾਗ- ਦਫ਼ਤਰੀ ਸ਼ਬਦਾਵਲੀ (A-P) ਅਖ਼ਬਾਰ ਦੇ ਸੰਪਾਦਕ ਨੂੰ ਪੱਤਰ (1-6) ਇਸ਼ਤਿਹਾਰ: (1-7) ਪੈਰਾ-ਰਚਨਾ: (1-8) ਮੁਹਾਵਰੇ: (1-30)</p>	<p>ਗਰਮੀ ਦੀਆਂ ਛੁੱਟੀਆਂ</p> <p>Project: ਪੰਜਾਬੀ ਸੱਭਿਆਚਾਰ ਨਾਲ ਸੰਬੰਧਿਤ ਚਾਰਟ ਬਣਾਓ ।</p>
July	August	September
<p>ਪਹਿਲਾ ਭਾਗ- ਸੁਹਾਗ ਪਰੀ- ਕਥਾਵਾਂ: ਨੀਲ ਕਮਲ, ਸਬਜ਼ ਪਰੀ</p> <p>ਦੂਜਾ ਭਾਗ- ਦਫ਼ਤਰੀ ਸ਼ਬਦਾਵਲੀ (Q-Z) ਅਖ਼ਬਾਰ ਦੇ ਸੰਪਾਦਕ ਨੂੰ ਪੱਤਰ (7-12) ਇਸ਼ਤਿਹਾਰ: (8-15) ਪੈਰਾ ਰਚਨਾ:(9-18) ਮੁਹਾਵਰੇ (31-45) ਸੱਦਾ ਪੱਤਰ: ਵਿਆਹ ਲਈ, ਧੀ ਦਾ ਜਨਮ- ਦਿਨ ਮਨਾਉਣ ਲਈ, ਬੇਟੀ ਦੀ ਲੋਹੜੀ ਦਾ ਸੱਦਾ , ਭੋਗ ਤੇ ਅੰਤਿਮ ਅਰਦਾਸ।</p>	<p>ਪਹਿਲਾ ਭਾਗ-ਸਿੱਠਣੀਆਂ ਨੀਤੀ-ਕਥਾਵਾਂ: ਲਾਲਸਾ ਦੀ ਚੱਕੀ</p> <p>ਦੂਜਾ ਭਾਗ- ਬੈਂਕ ਸੇਵਾਵਾਂ ਅਤੇ ਰੇਲਵੇ ਸੇਵਾਵਾਂ ਨਾਲ ਸੰਬੰਧਤ ਵਾਕ ਅਖ਼ਬਾਰ ਦੇ ਸੰਪਾਦਕ ਨੂੰ ਪੱਤਰ (13-16) ਪੈਰਾ ਰਚਨਾ (19-24) ਮੁਹਾਵਰੇ (46-60)</p>	<p>Term-I ਸਿਲੇਬਸ ਮਈ ਤੋਂ ਅਗਸਤ ਤੱਕ</p>



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ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ

July	August	September
FA-2 ਮਈ ਮਹੀਨੇ ਦਾ ਸਿਲੇਬਸ		
October	November	December
ਪਹਿਲਾ ਭਾਗ- ਦੰਤ ਕਥਾਵਾਂ: ਪੂਰਨ ਭਗਤ , ਰਾਜਾ ਰਸਾਲੂ, ਬੁਝਾਰਤਾਂ, ਮਾਹੀਆ, ਦੂਜਾ ਭਾਗ- ਵੱਖ- ਵੱਖ ਵਿਸ਼ਿਆਂ ਨਾਲ ਸੰਬੰਧਿਤ ਸ਼ਬਦਾਵਲੀ (A-Z) ਅਖ਼ਬਾਰ ਦੇ ਸੰਪਾਦਕ ਨੂੰ ਪੱਤਰ (1-8) (ਅਭਿਆਸ ਵਾਲੇ) ਇਸ਼ਤਿਹਾਰ: (16-20) ਪੈਰ੍ਹਾ ਰਚਨਾ: 1-8 (ਅਭਿਆਸ ਵਾਲੇ) ਮੁਹਾਵਰੇ: (61-70)	ਪਹਿਲਾ ਭਾਗ- ਟੱਪੇ, ਲੰਮੀਆਂ - ਬੋਲੀਆਂ ਦੰਤ ਕਥਾਵਾਂ:- ਦੁੱਲਾ ਭੱਟੀ ਦੂਜਾ ਭਾਗ- ਦਫ਼ਤਰੀ ਸ਼ਬਦਾਵਲੀ (M-Z) ਅਖ਼ਬਾਰ ਦੇ ਸੰਪਾਦਕ ਨੂੰ ਪੱਤਰ: 9-16 (ਅਭਿਆਸ ਵਾਲੇ) , ਸੱਦਾ ਪੱਤਰ: ਖੇਡ ਮੇਲਾ, ਪੁਸਤਕ ਮੇਲਾ, ਵਿਰਾਸਤੀ ਮੇਲਾ, ਮਾਪੇ ਅਧਿਆਪਕ ਮਿਲਣੀ।	Pre Final Exams ਸਿਲੇਬਸ ਮਈ ਤੋਂ ਨਵੰਬਰ ਤੱਕ
	FA-3 ਅਕਤੂਬਰ ਮਹੀਨੇ ਦਾ ਸਿਲੇਬਸ	
January	February	March
ਪਹਿਲਾ ਭਾਗ- ਢੇਲਾ, ਪ੍ਰੀਤ- ਕਥਾਵਾਂ : ਚੀਰ- ਰਾਂਝਾ, ਮਿਰਜ਼ਾ- ਸਾਹਿਬਾਂ		



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ਲਾਜ਼ਮੀ ਪੰਜਾਬੀ

January	February	March
<p>ਪੈਰਾ ਰਚਨਾ: (18-23) (ਅਭਿਆਸ ਵਾਲੇ) ਮੁਹਾਵਰੇ: (71-81) ਦੂਜਾ ਭਾਗ- ਡਾਕ , ਬੀਮਾ, ਕੰਪਿਊਟਰ ਸੰਬੰਧੀ ਵਾਕ ਅਖ਼ਬਾਰ ਦੇ ਸੰਪਾਦਕ ਨੂੰ ਪੱਤਰ (17-20) ਅਭਿਆਸ ਵਾਲੇ, ਸੱਦਾ ਪੱਤਰ: ਸਲਾਨਾ ਸਮਾਗਮ, ਸਟੂਡੀਓ ਦਾ ਮਹੂਰਤ, ਤੇ ਸਭਿਆਚਾਰਕ ਸਮਾਗਮ ਪੈਰਾ ਰਚਨਾ- 9-17 ਅਭਿਆਸ ਵਾਲੇ</p>	<p>ਦੁਹਰਾਈ</p>	<p>Term-II ਸਿਲੇਬਸ ਮਈ ਤੋਂ ਜਨਵਰੀ ਤੱਕ</p>



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General English

Book: 1.A Panorama of Life

2. English Grammar & Compositions

April	May	June
_____	Intensive Study: Gender Bias, The Portrait of a Lady Extensive Study: An Astrologer's Day, The Tiger in the Tunnel Poetry: Lines Written in Early Spring Personal Letters: (1-5)	Summer Vacation Project: Make a chart of Tenses.
July	August	September
Intensive Study: Liberty and Discipline Poetry: Mother's Day Language: Prepositions Determiners Advertisements: (Solved & Unsolved) Translation: (1 to 75) Personal Letters: (6-10)	Intensive Study: A President Speaks Poetry: Upagupta Extensive Study: Sparrows Language: Parts of Speech (Use as Noun, Verb & Adjective) Removal & Use of too Notice Writing, Unseen Comprehension	Message Writing Term-I Syllabus May to September
FA-2 Syllabus covered in May		



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General English

October	November	December
<p>Intensive Study: The Earth is Not Ours, Let's Not Forget the Martyrs</p> <p>Extensive Study: The Model Millionaire The Panch Parmeshwar</p> <p>Language: Modals, Tenses, Voice, Note-Making (Solved) Personal Letters: (11-20)</p>	<p>Intensive Study: Water - A True Elixir, No Time for Fear</p> <p>Poetry: Confessions of a Born Spectator</p> <p>Extensive Study: The Peasant's Bread</p> <p>Language: Narration Translation: Tense Based, Imperative & Proverbial Official Letters</p>	<p>Pre Final Exams Syllabus May to November</p>
	<p>FA-3 Syllabus covered in October</p>	
January	February	March
<p>Poetry: A Thing of Beauty is a Joy forever, The Little Black Boy Business Letters</p>	<p>Revision</p>	<p>Term-II Syllabus May to January</p>



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Welcome Life

Book: Welcome Life-11 (P.S.E.B.)

April	May	June
_____	L-1: Personal Values L-2: Social Values / Values Associated with Natural Resources	Summer Vacation Project: Make a chart on Conservation of Natural Resources
July	August	September
L-3: Values Associated to Growth in Adolescence L-4: Values Associated to the Influence of the Peer Groups	L-5: Values Associated to Awareness Against Social Evils.	Term-I Syllabus May to August
FA-2 Syllabus covered in May		
October	November	December
L-6: Values Associated to Healthy Adolescence L-7: Values Associated to Gender Sensitisation	L-8: Values Associated to Ability of Decision Making	Pre Final Exams Syllabus May to November
	FA-3 Syllabus covered in October	Project: Make a chart on uses of Electronic Media
January	February	March
L-9: Values Associated to Selection of Life Skills and its Significant Use	Revision	Term-II Syllabus May to January



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Computer Science

Book: Computer Science-11 (P.S.E.B.)

April	May	June
_____	Ch-1 (Web Designing With HTML & CSS)	Summer Vacation Project: Make a chart on uses of Internet
July	August	September
Ch-2 (Usage of Internet)	Ch-3 (Cyber Threats & Security) Ch-4 (Computer System Maintenance)	Term-I Syllabus May to August
FA-2 Syllabus covered in May		
October	November	December
Ch-5 (Database Management System)	Ch-6 (Concept of Programming & Programming Languages)	Pre Final Exams Syllabus May to November
	FA-3 Syllabus covered in October	Project: Make a chart on Architecture of DBMS
January	February	March
Ch-7 (Introduction to C & Basic Structure of C Program) Ch-8 (Operators & Expressions In C)	Revision	Term-II Syllabus May to January



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E.V.S.

Book: - Environmental Education (P.S.E.B.)

April	May	June
_____	L-1: Environment L-2: Population and Environment L-3: Impact of Human Activities on Environment	Summer Vacation Project: Make a chart on Environmental Pollution.
July	August	September
L-4: Economic and Social Development L-5: Impact of Liberalization and Globalization	L-6: Role of Society in Development and Environment L-7: Environmental Pollution	Term-I Syllabus May to August
FA-2 Syllabus covered in May + L-4		
October	November	December
L-8: Pollution and Diseases L-9: Global Issues and Improvement of Environment	L-10: Disaster L-11: Energy Consumption L-12: Conventional Source of Energy	_Pre Final Exams Syllabus May to November
	FA-3 Syllabus covered in October + Ch-10	Project: Make a chart of Safety Laws
January	February	March
L-13: Non Conventional Sources of Energy L-14: Conservation of Energy L-15: Safe Work Environment L-16: Safety Laws Accidents and First Aid L-17: Drugs-III Effects Part-1	Revision	Term-II Syllabus May to January



